

MINUTES
OJH School Community Council
September 4, 2013

Members Present

John Hilton
Sydney Jacques
Nanette Jensen
Andrea Mangum
Cathy Monson
Andrea Wilson

Ashley Belnap
MarLynn Gardner
Joe Jensen
Kathy Larsen
Glen Westbroek

Excused

Brian Jensen
Angela Seegmiller

Start Time: 3:05 p.m.

- **Celebrate OJHS—Some data and exciting things going on at OJHS**

Mr. Jensen introduced the new teachers (powerpoint presentation) to the Board. He also presented testing data showing the great progress that has been made. The 9th grade credit deficiency continues to decrease, which means we are sending students on to the high schools with credit they do not have to make up. In turn, they have a greater chance of graduating. Title 1 funding makes a huge difference in our class sizes and providing aides in core subjects. Another positive is our School Culture/Administrative Leadership/PLC. It is exciting to see the data that shows how much progress OJH has made and continues to make.

- **Nominate and vote for SCC Chairperson**

It was proposed by Andrea Mangum to nominate Andrea Wilson (parent) as Chairperson for 2013-14. Nanette Jensen 2nd the motion. The board voted unanimously supporting the motion. It was proposed by Ashley Belnap to nominate Kathy Larsen as Vice Chairperson (teacher). Glen Westbroek 2nd the motion. The board voted unanimously supporting the motion.

- **Trustlands Budget 2013-14**

Jake Sigafus presented to the board to purchase 20 iPads (classroom set) for the Foreign Language Department. With the learning apps, dictionaries, Mastery Connect, there are so many benefits for student teaching and learning. Nanette Jensen made the motion to purchase the classroom set for the FL Dept. Sydney Jacques 2nd the motion. The board voted unanimously supporting the motion. The following is a rough estimate on what our budget will be this year:

\$50,185.00 estimated amount

12,800.00 has been spent on summer collaboration

5,200.00 has been spent on Mastery Connect software

Erika Arellano salary has been paid out of Trustlands, she is now being paid out of Title 1 funds so that frees up some extra money. Next month Mr. Jensen will have a better idea of an exact budget. He will also look into the cost of purchasing an additional 20 iPads.

- **Collaboration Incentive Review Schedule/format etc.**

The Board liked how the format was last year having two departments present at the SCC monthly meetings. OJH Science Department and Social Studies Department will present in October.

- **Meeting schedule for the rest of the year**

The Board agreed to continue to meet on the first Wednesday of each month, except for the month of December.

- **Information about SCC and Compliance issues for SCC**

So many parents showed an interest in joining the SCC Board, no elections were held this year. We have two more parents than teachers so Mr. Jensen has asked Krystin Carter to join (teacher). There will be a binder in the office that will have Trustland info for patrons. All meetings are open to the public and agendas will be posted one week before the council meets.

If you have not yet viewed "Touch the Future" and "Earning for Education", please take a few minutes to view them. Go to <http://www.schoollandtrust.org> The first tab on the left "School Land Trust" click on the dropdown box and then click on "Programs." On the right hand side of the page you will see "Training and Supplies." You can view or download both videos.

Meeting adjourned at 4:25 p.m.

MINUTES
OJH School Community Council
October 2, 2013

Start Time: 3:00 p.m.

Members Present

John Hilton	Ashley Belnap
Sydney Jacques	Kystin Sanchez
Brian Jensen	MarLynn Gardner
Nanette Jensen	Joe Jensen
Andrea Mangum	Kathy Larsen
Cathy Monson	Glen Westbroek
Angela Seegmiller	
Andrea Wilson	

Excused

Kathy Larsen

- **Celebrate OJH**

Mr. Jensen asked the board members to go to the following website and take a look at the data and at the next SCC meeting share any items that “stuck out”, positive and/or negative.

Go to <http://schools.utah.gov> Click the psdgateway link that is halfway down the page to view the School Grades and UCAS Scores. This provides information on all public schools (District or Charter.)

To delve deeper into the data from the main USOE webpage mouse over the "DEPARTMENTS" tab at the top of the page. Click on Assessment in the right column. Click the link "USOE Data Display." UserID: usoe Password: data4u Note that you need to select a district (or charter school). After Alpine district loads, click on the "all" in the school list and drag down to Orem Junior High - then click the submit button at the right side.

NOTE: If you are using Internet Explorer or a version of Firefox that is older than Firefox 4.0 you will be able to click on graph items and delve deeper into the data.

- **September 4 SCC Minutes**

The motion was made by John Hilton to approve the September 4, 2013 minutes. Glen Westbroek second the motion. The board voted all in favor with no opposed.

- **Collaboration Incentive**

Science and Social Studies presented.

- **Adopt the rules of order and procedure**

Mr. Jensen and Andrea Wilson attended a district SCC training which they were told to use Parliamentary Procedure during SCC meetings. This is something we have done in the past and will continue to follow. John Hilton made the motion that we adopt the rule that elections will not be held for SCC parent members unless there are 10 or more parents wanting to join the board. Nanette Jensen second the motion. The board voted all in favor with no opposed.

- **Stakeholder Report (opportunities for parents to serve)**

Each board member was given a copy of last year's OJH Stakeholders Report. Mr. Jensen asked them to review it for the next board meeting. He would like the boards input on items to be included, not include, something we are missing, format, anything that would improve our next Stakeholders Report which will be mailed out the end of November.

- **Remaining Budget and Discussion**

As of now the budget is around \$52,000. So far Mastery Connect and Summer Collaboration pay has been spent totaling around \$18,000 with \$ 4,000 being earmarked for supplies. With the remaining amount (\$30,000) Mr. Jensen proposed to put this money combined with Title One funds towards meeting the technology requests of our school (iPads/carts). The motion was made by Andrea Wilson to approve the proposal, John Hilton second the motion. The board voted all in favor with no opposed.

The motion was made by John Hilton to adjourn. Joe Jensen second the motion.
Meeting adjourned at 4:30 p.m.

MINUTES
OJH School Community Council
November 6, 2013

Members Present

Jennifer Jensen
Nanette Jensen
Andrea Mangum
Angela Seegmiller
Andrea Wilson

Dennis Bacon
MarLynn Gardner
Joe Jensen
Kathy Larsen
Glen Westbroek

Excused

John Hilton
Brian Jensen

Start Time: 3:00 p.m.

- **Celebrate OJH**

Thank you to all the parents that are involved at OJHS. Brian Jensen presented in Mr. Westbroek's biology class, another father supervised a group of boys who were on a work detail and to all our PTSA /SCC parents who volunteer countless hours. Your time and dedication makes a difference.

- **September 4 SCC Minutes**

The motion was made by Angela Seegmiller to approve the October 2, 2013 minutes. Andrea Mangum second the motion. The board voted all in favor with no opposed.

- **Collaboration Incentive**

Foreign Language and Math presented.

- **Feedback/input on the Stakeholder Report and on OHS Data on state website**

Glen Westbroek presented to the board what he had worked up on the Stakeholders Report. Together they went through the report and suggestions were made on how to improve or items to correct. Mr. Jensen added that the report is done in color which looks very professional and presents a good PR image for OJHS. The reports are expected to go out to our patrons the first week of December.

- **Stakeholder Report (opportunities for parents to serve)**

Mr. Jensen shared an email from John Hilton who was unable to attend. John went to the USOE website to see the data on OJHS. He was focused on how OJHS has done in terms of helping more students get to the "substantial" mastery levels. He found there has been an upward trend over the past three years in LA, Math and Science in which over half of our students are at "substantial" mastery levels. Thanks John for your time and input.

LA	Math	Science
2012 65%	2012 51%	2012 54%
2011 66%	2011 40%	2011 47%
2010 52%	2010 33%	2010 38%

MarLynn Gardner told the council that the Counseling Office will be doing SEOP's for all 9th grade students and parents. They wanted to focus on their data results from the Explorer Testing.

- **Budget Update**

Ipads for the Foreign Language Department have not been ordered as of yet but will be soon. An updated budget report will be presented at the next SCC meeting.

The motion was made by Glen Westbroek to adjourn. Nanette Jensen second the motion.
Meeting adjourned at 4:30 p.m.

MINUTES
OJH School Community Council
January 8, 2014

Start Time: 3:00 p.m.

Members Present

John Hilton	Dennis Bacon
Sydney Jacques	MarLynn Gardner
Jennifer Jensen	Joe Jensen
Nannette Jensen	Kathy Larsen
Cathy Monson	Krystin Sanchez
Angela Seegmiller	Glen Westbroek
Andrea Wilson	

Excused

Brian Jensen
Andrea Mangum

- **Celebrate OJH**

Congratulations to Mr. Jensen for being named Principal of the Year 2014. He will represent Utah this fall in Washington D.C. at the national level.

Each board member was given a copy of F Grades by School and Grade Level. The report showed the progress OJH has made the last four years and also compared our school to other Jr. High/Middle Schools in the district. We have made significant progress from 3.4% to below 1%. Ninth grade students are moving on to high school with more credits.

- **Collaboration Incentive**

Counselors presented.

- **Budget Review**

The majority of this year's budget has been spent on technology, updating Social Studies and Foreign Language Departments with iPads and carts. Jake Sigafus wrote a grant and received matching funds. Mr. Jensen will have an accurate amount of what is left at February's meeting. The board will discuss how they want to spend the remaining funds.

- **Start Dialogue regarding next year's Trustland Money**

Goal of Trustland's is to benefit academic achievement. With that in mind where do we want to go? Some suggestions were:

- Funding for aides in a FLEX homework center.
- Funding for summer collaboration for non-core teachers.
- Funding for 9th grade advance placement classes such as English and Social Studies.

- **Miscellaneous items discussed**

Should students who are missing assignments and have good grades be allowed to participate in FLEX activities?

- Nannette Jensen applied for the Fuel to Play grant and received \$3,800.00. The funds will be split between the cafeteria and classrooms.
- Awareness of Utah State SB 100 which addresses discrimination, including discrimination on the basis of sexual orientation and gender identity.

The motion was made by John Hilton to adjourn. Glen Westbroek second the motion.
Meeting adjourned at 4:20 p.m.

MINUTES
OJH School Community Council
February 12, 2014

Members Present

John Hilton
 Andrea Mangum
 Cathy Monson
 Andrea Wilson

Ashley Belnap
 Joe Jensen
 Kathy Larsen
 Krystin Sanchez
 Glen Westbroek

Excused

Sydney Jacques
 Brian Jensen
 Nannette Jensen
 Angela Seegmiller

Start Time: 3:00 p.m.

- **Celebrate OJH**

The north field has been cleared for the new gym/weight room and 3 classrooms. Construction is expected to be completed by November 2014. The old gym will be demolished because it is not up to safety code.

- **Collaboration Incentive**

No department reports this month. We will finish those in the March meeting.

- **Addressing greatest academic need (FLEX solutions for students with missing assignments)**

Glen Westbroek has been working on the Skyward program that will flag students who have missing assignments. The new FLEX program will begin March 25 (term 4). On Tuesdays students will receive a paper that lists the teacher/teachers and the assignments that are missing. Students that have missing assignments must complete and turn in the assignments that are listed. Students will have the teacher initial the assignment when completed. When all the assignments are completed and signed off by the teacher/teachers, they will take that paper to Room 5 to get their FLEX slip that permits them to do an activity. Beginning the new program at the first of the term will help Mrs. Talbert learn what works or doesn't work.

- **Budget discussion for 2014-15 money**

Mr. Jensen would like to finalize the budget at the next SCC Meeting (March 5).

- **Budget Report and discussion for remaining 2013-14 money**

Remaining money needs to be spent this year and not carried over.

	Budgeted	Spent	Remaining
Fieldtrip/Transportation	\$ 2,000.00	\$ 778.00	\$ 1,222.00
Subs for teacher observations	\$ 5,000.00	\$ 283.00	\$ 4,716.00
Summer Collaboration	\$11,800.00	\$12,100.00	\$ -300.00
Equipment	\$13,682.00	\$19,265.00	\$ -5,582.00
Diversity Specialist (Arellano)	\$14,000.00	0	\$ 14,000.00
Supplies (Mastery Connect)	\$ 3,000.00	\$ 5,200.00	\$ -2,220.00
TOTAL	\$49,482.00	\$37,647.00	\$ 11,835.00

John Hilton motioned to use the remaining Trustland funds for any expenses the new FLEX program will need for paper/office supplies. Krystin Sanchez second the motion. The board voted all in favor with no opposed.

Andrea Wilson motioned to use the remaining Trustland funds to pay for classroom subs for teachers who attend workshops, conferences or any type of professional development. Krystin Sanchez second the motion. The board voted all in favor with no opposed.

The motion was made by Glen Westbroek to adjourn. Andrea Wilson second the motion.

Meeting adjourned at 4:05 p.m.

MINUTES
OJH School Community Council
March 5, 2014

Start Time: 3:00 p.m.

Members Present

John Hilton
Sydney Jacques
Nanette Jensen
Andrea Mangum
Cathy Monson
Angela Seegmiller

Joe Jensen
Kathy Larsen
Krystin Sanchez
Glen Westbroek
Andrea Wilson

Excused

Ashley Belnap
Brian Jensen

- **Celebrate OJH** ~ Update on “missing assignment” FLEX change
March 4 was a practice run with the new FLEX change. Most students who received their page of missing assignments used FLEX time to go to their teacher’s classrooms to make up their work. There were fewer students in the movie and chat room.
 - Teachers are keeping Skyward up-to-date and are making assignments more pertinent to learning.
 - Having the assignments already listed is saving teacher’s time in not having to look up what each student needs to be working on.
 - Suggestion was to have students put the Skyward app on their smart phones.
 - We want to change the mindset of students that they need to be doing good work and turning it in on time. These changes will create good habits and learning will improve.
 - So far the feedback has been positive and we feel we are heading in a good direction.

- **Collaboration Incentive**
Language Arts and CTE Business presented.

- **This year’s remaining budget**
The following were requests Mr. Jensen has received.
 - Foreign Language exam for end of level assessment (AAPPL)
 - Foreign Language BYU Fieldtrip
 - Math Department ~ calculators/clickers
 - Sound systems and projectors in labs
 - Mindset curriculum (book club)
 - Science ~ Macbook or tablets

It was discussed by the board the cost for (AAPPL) was too much of an expense and would not be funded. The BYU fieldtrip would be covered under Trustland funds. Mindset curriculum and Tablets could be funded out of Title 1 money. Sound system and projector was also very costly to do all the labs but was suggested Lab 12, the most used lab, should be the first priority. Calculators/clickers, depending on the cost of a classroom set could be funded since they are much needed and used by all students.

Andrea Wilson made the motioned to use this year’s remaining Trustland funds, according to the needs of the teachers, purchasing calculators and clickers for the math department and purchasing a projector and sound system in lab 12. Glen Westbroek second the motion. The board voted all in favor with no opposed.

- **Next year’s budget**
The following were suggested items for the board to consider.
 - Summer collaboration (4 days)
 - Missing assignment initiative
 - Transportation/fieldtrips
 - Classroom subs for teacher observation/conferences/Professional Development Training
 - Equipment and supplies

Mr. Jensen would like to meet on **April 2** and outline our needs for next year and approve the budget. This will be a short meeting and the focus will be on the budget.

Misc. Items

Fuel to Play Grant: Thanks to the support of SCC Board the grant is up and running. Teachers are receiving activities they can use in their classrooms and if a student eats 4 breakfasts at the school they are entered to win a \$10 gift card. The program is promoting student awareness to eat breakfast and that breakfast is offered each morning at the school.

AP English/History class is in the works for next year. It will be modeled after a similar class at Lone Peak HS. Miss Belnap and Mrs. Larsen will teach it. It is in the planning stages but both teachers are excited about the new class.

The motion was made by Glen Westbroek to adjourn. John Hilton second the motion. Meeting adjourned at 4:25 p.m.

MINUTES
OJH School Community Council
April 2, 2014

Start Time: 3:00 p.m

Members Present

Ashley Belnap
 John Hilton
 Joe Jensen
 Andrea Mangum
 Angela Seegmiller
 Glen Westbroek
 Andrea Wilson

Excused

Sydney Jacques
 Brian Jensen
 Nannette Jensen
 Kathy Larsen
 Cathy Monson

- Celebrate OJH
 There are many extracurricular activities happening at OJH. Students are experiencing and doing positive things. Thanks to all the teachers and advisors for their hard work and dedication.

Knowledge Bowl: Students representing OJH competed against other schools in the district and was the 3rd highest scoring team.

Battle of the Books: Team members read 30 books then competed against other teams who read the same books answering questions about the books they read.

School Play: Excellent and very entertaining. Our students performed well, and the sets were incredible.

Choir: OJH and Lakeridge junior high choirs participated in the UVU Choir.

Choir, Band/Orchestra: Groups have been competing at district festivals and have proudly represented OJH.

Track Team: There are about 200 students participating and are competing well against other schools that have a higher student population.

- Review and discuss the 2014-15 Trustlands plan

The following 2014-15 Trustland Budget was presented and proposed to the board for approval.

The budget will be in 2 categories: Professional Development and Student Implementations

Professional Development

<i>Salaries</i>	FLEX <small>Missing Assignments</small>	Summer Collaboration	Subs <small>training, conferences, classroom observation</small>	Total
	\$10,000	\$15,000	\$9,000	\$34,000

Student Implementations

	Transportation <small>fieldtrips</small>	General Supplies	Equipment <small>computers, hardware, instruments, furniture</small>	Total
	\$2,000	\$5,000	\$9,751	\$16,751

TOTAL of Proposed Budget \$50,751

Ashley Belnap motioned that the proposed budget was complete and ready for board approval. Andrea Mangum second the motion. The board voted all in favor with no opposed.

Krystin Carter made the motion to approve the minutes from the March 5, 2014 SCC Meeting. Andrea Wilson second the motion. The board voted all in favor with no opposed.

Andrea Mangum made the motion to adjourn. Ashley Belnap second the motion. Meeting adjourned at 3:45 p.m.